



President: Anna Krasno, Ph.D.
President-Elect: Annika Okamoto, Ph.D.
Treasurer: Darren Del Castillo, Ph.D.
Secretary: Avery Voos, Ph.D.
LAN Representative: Dean Given, Ph.D.
Student Representative: Amanda Clapp
Past President: Christina Donaldson, Ph.D.

**Santa Barbara County Psychological Association
Board Of Directors Meeting
Minutes**

Regular Board Meeting via Zoom

**October 10, 2022
8:15AM to 9:30AM**

Agenda Item 1: Call to Order and Review of Minutes

- Attendance and evaluation of quorum
- 8:17 am meeting called to order. Attendance: Anna Krasno, Megan Donahue, Avery Voos, Darren Del Castillo, Lindsey Duca, Christina Donaldson, Annika Okamoto, Paula Strauss, and Alyson Huneycutt.
 - Review of September 2022 Minutes: Anna Krasno motioned to approve. Annika Okamoto seconded. Motion to approve September 2022 minutes passed.

Agenda Item 2: President's Report

- Provided overview of process to review proposed bylaw edits.
 - Just heard back from Jo Linder-Crow (after submitting in July) and she is now reviewing.

Agenda Item 3: President-Elect's Report

- Provided overview of upcoming board slate.

Agenda Item 4: Past President's Report

- Dr. Christina Donaldson is sending out the call for board member nominations this week.
 - Dr. Anna Krasno to support.

Agenda Item 5: Treasurer's Report

- Provided overview of budget.
 - Discussed possible change: Quickbooks does some aspect of budget, but requires additional payment (approximately \$50/month) to make it automatic.
 - Dr. Avery Voos discussed importance of all board members to update living document with job description by end of the year.
 - Dr. Megan Donahue inquired about current directors and officers insurance policy and about general liability insurance as we resume in person events.
 - Dr. Darren Del Castillo to provide current insurance policy to Drs. Anna Krasno and Megan Donahue. To expire and renew on December 1.

Agenda Item 6: Secretary's Report

- None

Agenda Item 7: Student Representative's Report

- None

Agenda Item 8: Continuing Education Committee's Report

- Provided update on recent Completed Human Trafficking CE. Well attended, nice to co-host with VCPA.
 - *Provided update for treasurer about finances related to the event.*
- Supported Roe v. Wade community conversation– seemed to go smoothly.
 - *Checked in with treasurer, Darren Del Castillo about finances.*
- Provided overview on upcoming co-hosted CE event with VCPA related to Gender Identity. Aim for 1/13/2023 12-1:30PM pending speaker availability.
 - Supplement to previous talk hosted by SBCPA, digs in more clinically on family systems and gender identity and transition, should include vignettes, breakout rooms.
 - Speaker will be Dr Krishna Kary (<https://www.krishnakary.com>), formerly of UCSB. Again, plan to split honoraria with VCPA for these events, perhaps open to non-members for a small fee (\$25).
- Upcoming CE event with Susana Lopez. Scheduled for 9-10:30AM 12/2. Will submit CE materials to CPA once materials received.
- Provided overview of concern when engaging in larger events: Wild Apricot Contacts limit (currently 250). If we keep co-hosting events with VCPA, this may continue to be more of an issue. We archived any contacts who hadn't engaged in any way (i.e. logging in, attending a talk, etc) in 2022 or 2021, which opened some space. Discussed importance of taking this into consideration moving forward.
 - Dr. Megan Donahue to looked into rates for increased contact limits or annual "cleaning" of contacts by website committee.
- Still working on Jonnie Williams talk at AIHS.
- Dr. Megan Donahue checked in on longer talk with Dr. Heidi Zetzer.
 - Discussed c

Agenda Item 9: Disaster Response Committee's Report

- None



Agenda Item 10: Media & Public Relations Committee's Report

- None

Agenda Item 11: Membership Committee's Report

- See Social Committee.

Agenda Item 12: Local Advocacy Network Committee's Report

- None

Agenda Item 13: Social Committee's Report

- Provided update on Combined Fall Social and Membership Event on November 4, 2022 at Shoreline Park Picnic Area from 4-6pm. Information will go out to membership this week.
 - Dr. Paula Strauss to send out invite with support from Dr. Anna Krasno.
 - Dr. Annika Okamoto discussed ways in which to get the information out to community members who are not.
 - Board members to forward to contacts in community.
 - Dr. Anna Krasno to support by contacting food provider.

Agenda Item 14: Ethics Committee's Report

- None

Agenda Item 15: Website Committee's Report

- Dr. Megan Donahue provided estimate from company, Merge, to integrate design from Design Spinners and update landing pages within WildApricot.
 - Training will be provided to board members to be able to update content.
- Dr. Anna Krasno provided update that website has been updated with new membership levels and prices.

Agenda Item 16: Diversity, Inclusion and Social Justice Committee's Report

- Dr. Anna Krasno read the following report from Dr. Pati Montojo:
- Working with James to create a donation link for Student Equity Award on SBCPA website
- Finalized content and message to members informing them about the Student Equity Award
- Finalizing the student application and requirements
- Finalizing grading rubric
- Forming a review committee in addition to finding psychologists willing to provide mentoring sessions to awardees.
- Dr. Megan Donahue inquired about tax information.

- Dr. Daren Del Castillo suggested including taxable donation information on website.
- Dr. Christina Donaldson discussed recent donation and will follow up.
- Dr. Lindsey Duca discussed use of 501c3 letter to be provided with donors.
 - Dr. Darren Del Castillo to follow up with bookkeeper (Lindsey Smith) on tax information.
 - Dr. Annika Okamoto discussed need for the following to be on donations page: name and address of organization, fact that tax exempt, on whose behalf the money will be used, and percentage of gift that may be deducted.
 - Dr. Anna Krasno to send this information to website committee.

Agenda Item 17: Meeting Adjournment

- Meeting adjourned at 9:13AM.